

How to Circulate a Petition

Please read carefully. ** This is an *official paper petition* that will get this issue onto the ballot and requires handwritten signatures to be valid (not online).

Qualifications to Circulate a petition: 18 years old and a US Citizen

“Hello, are you a Colorado registered voter? Would you help put an important issue in front of Colorado voters? Your signature does not say that you support or oppose the measure, it merely puts the issue in front of Colorado voters to let the people decide, not the politicians.”

Supplies:

- 1) Badge: **VOLUNTEER CIRCULATOR**
 - 2) Petition (Optional: clipboard 8 ½ x 14 or heavy cardboard w/rubber band)
 - 3) Black or blue ink pens
- Optional: QR code to register to vote or check registration
Extra copy of the initiative
Extra petitions w/sign-out sheet
Tablecloth/banner, water bottle, comfortable shoes, jacket

Circulator:

- 1) Petition should match the initiative and have a back page for Notary.
- 2) Display badge “**VOLUNTEER CIRCULATOR**” in bold-face type clearly visible
- 3) One circulator per petition section to witness each signature in the packet.
- 4) Watch that boxes are filled completely.
- 5) Once signatures are collected, sign the back page in front of a Notary.

Signer:

- 1) Must be registered to vote at the time of signing. (May register online.)
- 2) Use black or blue ink pen only.
- 3) Print clearly (to be legible).
- 4) Print residential address as it appears on your voter registration. Spell out the county. Include any apartment number. Date using numbers. (12-25-2023)
- 5) Complete each box.
- 6) Do not write outside the box - it's very important to stay within the lines.
- 7) Sign as you sign your ballot.
- 8) Sign a petition that is not the one you are circulating.

If the Signer makes a mistake, the Signer may draw one line through the mistake and write within the box. If the mistake is multiple boxes or there is no room for corrections, the signer may draw one line through the entire entry and use a different set of boxes. Ask Signer to initial changes. Do NOT use white out.

Do NOT:

- Remove staples (this will invalidate the entire section)
- Sign for another person (this is illegal)
- Use ditto ("") marks
- Provide a po box (use physical residential address where registered to vote)
- Have someone sign after the section has been notarized

May NOT:

- Notarize unless physically witnessed every signature
- It is against the law to bribe someone to sign (or withdraw) a signature
- Do NOT remove staples, tear, or deface the petition in any way

For the **Signature Boxes** to be valid:

- Stay within the square.
- Print as clearly as possible to be legible.
- Date accurately.
- Match voter registration signature & address.

For the **Packet** of signatures to be valid:

- Circulator signs the affidavit (last page of the packet) in front of a Notary.
- The Notary must have an active commission on file as a Notary.
- The date must match between the Notary and the Circulator when notarized.
- The staples must be in place (if removed, the entire packet is invalid)
- Affidavit must be attached within packet and cannot be separate from packet (or the entire packet will be invalidated.)

No one may circulate a petition section, in whole or in part, other than the Circulator who Notarizes the circulator affidavit attached to the petition section (back page).

If the Circulator or Notary makes a mistake, draw a line through, correct and initial.

Someone may withdraw their signature by filing a written request to the Secretary of State's office on or before the signatures are filed with the Secretary of State. Training is available on the Secretary of State's website.

Notarize your packet before returning. Return your packet, no matter how full. Return your packet section to the one who gave it to you, or at the designated place and time given to you. Do NOT mail your packet. Please be respectful and courteous.

Return To: _____ Phone: _____ By this date: _____